



Vice President for Student Success

South Georgia College

Douglas, GA

South Georgia College seeks an outstanding leader in student affairs and enrollment services with a strong record of administrative experience to serve as Vice President for Student Success. The VPSS reports to the President and is a member of the President's Cabinet. She or he provides executive leadership, guidance, and policy formation for enrollment development activities of the College including research, communication, and enrollment services and provides college-wide leadership in planning, implementing, and evaluating a comprehensive student success plan emphasizing student retention and student achievement. This position provides leadership for co-curricular student life and all activities related to enrollment, retention, and the improvement of graduation rates. Areas of responsibility include enrollment services, student life, and residence life.

Candidates should have a master's degree and related work experience in an administrative capacity. The VPSS is required to possess or develop a thorough understanding of the University System of Georgia's policies and procedures. Understanding the importance of technology and innovative thinking, along with the ability to work as a team member to increase enrollment in a rural setting is necessary. Ability to identify and develop additional potential student target markets is essential. The successful candidate will possess all other skills necessary to fulfill the stated purpose of this position. Essential duties and responsibilities include the following: supervises assigned staff; develops strategic planning priorities for assigned areas, in collaboration with faculty, staff, students, and community constituencies; develops and monitors annual budgets in all assigned areas; develops policies and procedures to ensure the quality of student orientation, registration, advising and counseling, student activities, job placement, services to special populations, financial aid, housing, and other student enrichment services; coordinates assessment for assigned areas; ensures consistency and coordination of efforts across teaching sites; and serves on committees/councils as requested. Other duties may be assigned.

South Georgia College was founded in 1906 as the 11th District Agricultural & Mechanical School. SGC is the oldest publicly supported two-year school in Georgia and is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award certificates and associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of South Georgia College. SGC is one of the few two-year colleges in Georgia offering the advantages of on-campus housing for students. SGC is listed on the National Registry of Historic Places, and the Clower Student Center has received a number of awards for the building's restoration project. Enrollment for Fall Semester 2009 was at a record high of 2,000 students.

Situated off the main highway through town, the South Georgia College campus is a short walk from a number of shops, restaurants, and supermarkets. SGC is located approximately two hours from the Atlantic Beaches and Jacksonville, Florida and four hours from Atlanta, Georgia. Located near the General Coffee State Park and the Okefenokee National Wildlife Refuge, the area around Douglas abounds with a variety of activities. Whatever your interest - biking, camping, golfing, river fishing, tubing, hunting, or just plain relaxing - it can be found in and around Douglas.

Applicants: Please submit a cover letter, [application](#), and resume or curriculum vitae to Keith Newell, Director of Human Resources; South Georgia College; 100 W. College Park Drive; Douglas, GA 31533 or electronically to keith.newell@sgc.edu for review. Review of applicants to begin immediately - open until position is filled. Visit our website at www.sgc.edu/faculty_staff/hr/employment_opp.html for information or call 912-260-4377. [VPSS Job Description](#)