

## V A C A N C Y

- POSITION:** Director of Institutional Effectiveness
- QUALIFICATIONS:** An advanced degree and significant work experience in assessment, institutional effectiveness, and accreditation. Proficiency in database management, statistical packages and data analysis is preferred.
- RESPONSIBILITIES:** The Director of Institutional Effectiveness is responsible for developing, administering, and maintaining the assessment processes of the College and providing data necessary for effective decision making. This position also exists to maintain compliance with accreditation requirements and to respond to internal, external, formal, and informal requests for data on the College.
- SALARY:** Depending upon qualifications and experience.
- STARTING DATE:** Spring Semester, January 04, 2010
- THE COLLEGE:** South Georgia College is a fully accredited, two-year residential institution with a fall semester enrollment of 2000 students. It provides strong transfer programs. It is located in southeast Georgia with easy access to the Georgia and Florida coasts.
- BENEFITS:** Sick leave, hospital-medical and group life insurance, contributory retirement plan, Social Security, Workers' Compensation, and other coverage.
- ADDRESS APPLICATIONS AND INQUIRIES TO:** Review of applications will begin immediately and continue until the position is filled. For an [application](#), [job description](#) and more information, visit [http://www.sgc.edu/faculty\\_staff/hr/index.html](http://www.sgc.edu/faculty_staff/hr/index.html). Please send application, cover letter, resume, official copies of college work, both graduate and undergraduate, and three current letters of reference to:

Mr. Keith Newell, Director of Human Resources  
South Georgia College  
100 West College Park Drive  
Douglas, GA 31533  
Phone: (912)260-4377  
FAX: (912)260-4445

*South Georgia College, an Associate Degree granting institution of the University System of Georgia, is an Equal Opportunity/Affirmative Action Employer (M/F).*