

Regents' Test Information—Summer 2010

TO: *Regents' Test Examinees
FROM: Duane A. Benson, Regents' Test Coordinator
RE: Regents' Test Administration for Summer Semester 2010
DATE: March 18, 2010

This is to remind you that the Regents' Language Skills Examination (**the Regents' Test**) will be administered on **Tuesday, July 6, 2010 at 1:00-3:30 pm and again 6:00-8:30 pm.**

For first time takers only, testing will be done in **room 142, Stubbs Hall.**

For repeaters only (one or both parts of the test), testing will be done in **room 202, Peterson Hall.**

If you do not know the time of the test for which you are registered, check your schedule on self-service banner at the SGC website. Follow this guideline:

Day Testing (1-3:30 pm): CRN 50054 and 50056.

Night Testing (6-8:30 pm): CRN 50055 and 50057.

For all tests, students should begin to check in for the test at **least twenty minutes** before the scheduled hour.

Students taking the Regents' Test for the first time **must** take both parts at one sitting. The Regents' Test consists of two parts, an Essay portion and a Reading portion. Social Security numbers are no longer used on the answer sheets. Students must have their student ID number with them when they sit for the Regents' Test. You can obtain your student ID number from the Registrar's Office or from the SGC website (click on "TigerID Lookup" at the bottom left of the SGC front page).

Bring two #2 pencils (sharpened), one or two pens (**black ink only**) and **photo-bearing identification**, such as a college identification card or a driver's license. No other materials will be needed: i.e., notebooks, clipboards, liquid paper, etc. Students may use a dictionary (including an electronic type that must be pre-approved by the Coordinator) during the last fifteen minutes of the essay portion of the test. Each student must provide his or her own dictionary. You will not be allowed to borrow one during the Test.

The following policy applies to students who fail to attend the Regents' Test:

Regents' Test No-Show Policy

Effective July 1, 2009, any SGC student who has registered for the Regents' Test but fails to take the test will earn a grade of U (unsatisfactory) for the test. Students who take the test but fail the test will earn a grade of IP (in progress).

Students who earn a U on either part of the Regents' Test will be required to take the appropriate remediation course(s) before taking the test again. A hold will be placed on the student's academic record until the student registers for the appropriate remediation course(s). Remediation courses, one for reading and one for the essay, are each 3 semester hours of credit and do not count towards a program of study.

Students who earn IPs twice on either part of the Regents' Test will be required to take the appropriate remediation course(s) before taking the test again. A hold will be placed on the student's academic record until the student registers for the appropriate remediation course(s).

Exceptions to this policy may be rarely made on a case by case basis. Appeals should be forwarded in writing to the Regents' Testing Coordinator (located in the Division of Humanities/Learning Support) no later than one week past the end of the semester in which the test was to be taken.

If there are any questions concerning the Regents' Test, please call 260-4297 or stop by the main office in Davis Hall, Room 104.

Thank you for your cooperation in helping this important academic event run smoothly.

*You have received this notice because your name was on the enrollment list of those students who have registered to take the Regents' Test this semester.