

Timeline

1. All QEP embedded assignments (pre- and post-) and QEP Writing Prompt essays are to be submitted to the Office of Institutional Effectiveness by Monday, **November 22**.
2. During the **week of November 29**, a sample of QEP embedded assignments and Writing Prompt essays will be scored by three faculty members from the courses involved in the QEP. The results will be recorded on a QEP assessment feedback report.
3. During the week of **December 6**, faculty participating in the QEP will receive QEP assessment feedback reports that will include possible suggestions for improvement. Receiving this information before the end of the semester will allow for faculty to discuss recommendations and include them, if necessary, in their syllabi for the upcoming semester.